



North Elmham CEVA Primary School  
Stibbard All Saints CEVA Primary School



# Flourish Federation

## Admissions Policy

<b>This policy was ratified by Flourish Federation Governing Body on:</b>	
<b>This policy will be reviewed by Flourish Federation Governing Body on:</b> (unless earlier review is required to adhere to statutory requirements/changes in procedure)	
<b>Policy Version:</b>	
<b>Signed by the Chair of Governors:</b>	

The schools welcome enquiries from parents/ carers if you are interested in your child attending either of the schools that are part of Flourish Federation. Applications will be considered for children of all primary age groups.

The Executive Headteacher is always happy to arrange a convenient time for you pay a visit to the school you are interested in so you can see it in action.

For normal admissions at Foundation stage children start school in September provided they are 4 years old by the 31<sup>st</sup> August of that year. We expect all children to start in September.

The Planned Admissions Number for North Elmham is currently 15.

The Planned Admissions Number for Stibbard is currently 30.

All applications for places at our schools should be made via Norfolk County Council. The Admissions criteria for our schools are as follows:

1. Children with Statements of Special Educational Need or Education & Health Care Plan, where the school is named on the statement/ EHCP.
2. Looked After Children.
3. Pupils in catchment.
4. Pupils out of catchment whose siblings currently attend the school.
5. Children of families who are regular communicants of the Church of England (or churches in communion with the Church of England), with verification by the Parish Priest. (At least monthly attendance).
6. Out of catchment children.

A tie-breaker situation is decided on Home-School distance, as the crow flies. In the event that there is no place available, parents have the right to appeal.

If you are applying for places from Reception to Year 6 at any time during the school year, outside of the normal Reception Class admissions procedure, please contact the school to ascertain if places are available.

All aspects of the admissions process from applications to appeals is set out on Norfolk County Council's website:

<https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions>